



Position Description

International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA)

Location: IALA Headquarters, 10 rue des Gaudines, Saint Germain en Laye 78100 FRANCE

Job title: [Dean IALA World-Wide Academy \(IALA-WWA\)](#)

Reports to: Secretary-General

Level/Grade:
Executive Management

Type of position:
Full Time

Purpose of Job:

The purpose of the position is to provide executive leadership for the goals and objectives of IALA's World-Wide Academy (IALA-WWA) within the framework of Goal 2 of the IALA' Strategic Plan. Reporting to the Secretary-General and advised by a Board, the incumbent will:

- establish and manage systematic aids to navigation capacity building to enable *National Competent Authorities* to meet their obligations under International Maritime Conventions;
- oversee the development of IALA model courses on aids to navigation training;
- Encourage *National Competent Authorities* to develop the accreditation system for aids to navigation training in accordance with the IALA Recommendations and associated training courses; and
- Assist AtoN personnel to have access to training in accordance to IALA Recommendations.

Major Areas of Responsibility:

- Chair the Advisory Board of the IALA-WWA
- Decide on The Academy activities in conformity with the orientation established by the Board and under the authority of the Secretary-General
- Lead The Academy staff
- Implement the overall budget of the Academy and conduct the search for appropriate sponsorship
- Establish and manage systematic aids to navigation capacity building, particularly in regions of greatest need
- Enhance the knowledge and expertise, at the appropriate level, so as to achieve a resilient competence in a region
- Facilitate the development of IALA model courses for aids to navigation training, in liaison with the Committees
- Develop and manage the IALA accreditation of training activities system
- Encourage and facilitate the education and training for aids to navigation personnel, particularly in regions of greatest need
- Develop and maintain the alumni association of the IALA-WWA and promoting IALA activities throughout the alumni association
- Report The Academy activity and the Board decisions to the IALA Council
- Attend international meetings on behalf of IALA as necessary, and participate at IALA works in his/her domain of competence, as required
- Other duties as required
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Assisted by:

- IALA Secretariat
- IALA Committees
- Other resources as required

Approved by: Secretary-General



OFFER OF EMPLOYMENT

IALA World-Wide Academy DEAN

ABOUT IALA-WWA

The International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) is a non-profit, international technical association, established in 1957.

Its purpose is to ensure that seafarers are provided with effective and harmonised marine Aids to Navigation services worldwide to assist in safe navigation of shipping and protection of the environment.

IALA has established the World-Wide Academy (WWA) in 2012 as its capacity building and training arm.

Further information about WWA is available on the website www.iala-aism.org under the Academy section.

The successful candidate will provide executive leadership for reaching the goals and objectives of IALA's World-Wide Academy. He/she will be expected to take up the post on 1st August 2016 when the current Dean retires.

ROLE and RESPONSIBILITIES

- As head of the World Wide Academy section, the Dean will report directly to the Secretary-General
- He/she will establish and manage systematic aids to Navigation capacity building, particularly in regions of greatest need
- Oversee the development of IALA model courses on aids to navigation training
- Develop and manage the IALA accreditation of training activities system
- Conduct the search for sponsorships
- Carry out any other tasks under the guidance of the IALA Secretary-General

See more details on the Job Description attached to this offer.

CONTRACT INFORMATION

- This is a full time position, in the Secretariat of IALA, 10 rue des Gaudines based in Saint Germain en Laye.
- An indeterminate appointment may be granted, at the end of a four-month probationary period, subject to the acceptance by the selection committee of IALA.
- The contract is governed by the French law.
- The position requires a fair amount of travel overseas

SALARY INFORMATION

- The salary and benefits will be negotiated in accordance with the candidate's background and experience.



- As an employee of a French Association, salary is subject to French Income tax and social contributions (for retirement, medical cover, family allowances and other social benefits).
- The successful applicant may be reimbursed some, but not necessarily all, of his/her travelling expenses on taking up his/her appointment.

SKILLS REQUIRED

- Strong senior executive experience, mainly in an international environment
- Strong nautical, aids to Navigation management or Vessel Traffic Service background
- Excellent proficiency in written and spoken English; fluency in another language will be an advantage
- Capacity to be a team leader with both diplomatic and communication skills.
- Good knowledge of international maritime conventions, protocols and rules

HOW TO APPLY

- Applicants should be invited to submit a letter of motivation and a detailed curriculum vitae mentioning the candidate's family situation to the IALA Secretariat, directly to contact@iala-aism.org before 30th April 2016.